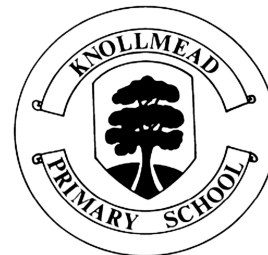


Knollmead Primary School

Knollmead, Tolworth, Surbiton,
Surrey. KT5 9QP
Headteacher: Mr D Tan



Telephone: 020 8337 3778
Email: enquiries@knollmeadprimary.co.uk
Website: www.knollmeadprimary.co.uk

8th November 2018

Dear Parents/ Carers,

Re: Y5 Hampton Court Trip, Monday 3rd December

As part of Year 5's current Cornerstones topic (Off With Her Head!), we have booked a visit to Hampton Court Palace. This will take place on Monday 3rd December. Hampton Court is a beautiful palace with stunning gardens and is full of Tudor history. We hope that a visit here will truly bring the Tudor period alive for the children!

As part of the trip, the children will take part in an exciting workshop - 'Upstairs/Downstairs' - led by a costumed presenter, looking at two very different sides of life at the palace. We always endeavour to keep the cost of school trips to a minimum, and are able to offer this trip and workshop for **£7.12**. We believe this represents excellent value given that the cost for one adult ticket and one child normally costs £28.80 and does not include a workshop, and we really feel that the children will benefit greatly from the overall experience.

The school will no longer accept payment by cash or cheque. Payment can be made either online via ParentPay or by visiting a PayPoint store. If you do not have your ParentPay login details please contact the school office. If you do not wish to make an online payment through ParentPay you will still need to log onto ParentPay in order to print the appropriate PayPoint Barcode letter and then take it to your local PayPoint store where you can make the payment by cash or cheque. A list of PayPoint stores can be found at www.paypoint.co.uk/paypointlocator. If you need any assistance with this please contact the school office.

The children will need to arrive at school at the usual time, in full uniform, and we will be back for collection at 3.20pm as normal. We will travel to the palace via public transport: South West Trains to Hampton Court via Raynes Park.

As the day will be spent away from Knollmead, your child will not be able to have a meal at school. Therefore, please provide a packed lunch for your child on that day. We will provide a packed lunch for all children entitled to Free School Meals, unless you confirm on the reply slip that you will be providing one. Please be sure to indicate on the reply slip if you will be providing a packed lunch.

Knollmead Primary School is part of The Coombe Academy Trust, a company limited by guarantee (company number 7905433, registered in England and Wales) that has its registered office at Coombe Boys' School, Blakes Lane, New Malden, Surrey KT3 6NU



If you need any assistance with this please contact the school office.

Yours faithfully,

Mrs Jenkins
Year 5 Teacher