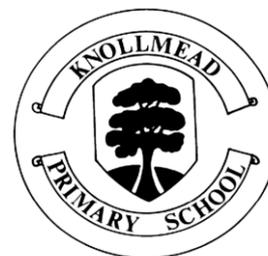


Knollmead Primary School

Knollmead, Tolworth, Surbiton,
Surrey. KT5 9QP
Headteacher: Mr D Tan



Telephone: 020 8337 3778
Email: enquiries@knollmeadprimary.co.uk
Website: www.knollmeadprimary.co.uk

26th November 2018

Dear Parent/Carer,

As part of our celebrations to mark the end of year 6 we organise for the year 6 children to have commemorative hooded sweatshirts to wear. We are pleased to be able to advise that these are now available to order via the ParentPay website.

The hooded sweatshirts are royal blue in colour, come with the Knollmead logo as an embroidered crest on the front and a "Leavers 19" design on the back. For an additional cost of £3.00 you may choose to have your child's name printed on the reverse of the hoodie.

The costing for the hooded sweatshirts is as follows:

Knollmead Hooded Sweatshirts

- with embroidered crest/logo on front and printed design on back

Junior Sizes - £14 each:

Size	Chest size (inches)
Child 9-11	30 - 32
Child 12-13	34

Senior Size - £16 each:

Size	Chest size (inches)
Adult S	36



To order, please select one of the Knollmead Hooded Sweatshirt options on ParentPay:

Knollmead Primary School is part of The Coombe Academy Trust, a company limited by guarantee (company number 7905433, registered in England and Wales) that has its registered office at Coombe Boys' School, Blakes Lane, New Malden, Surrey KT3 6NU



Knollmead Hooded Sweatshirt Junior (£14)

Knollmead Hooded Sweatshirt Junior **with name on back** (£17)

Knollmead Hooded Sweatshirt Senior (£16)

Knollmead Hooded Sweatshirt Senior **with name on back** (£19)

PLEASE ENTER THE SIZE REQUIRED IN THE NOTES FIELD.

IF YOU REQUIRE YOUR CHILD'S NAME TO BE PRINTED ON THE BACK OF THE HOODIE, PLEASE ENTER THE NAME IN THE NOTES FIELD. (Please type the name carefully since the name will be printed exactly as it appears on your order.)

Please ensure that the money for the order is paid in full before the spring half term holiday (**Friday 15th February 2019**).

The design on the back of the hoodie will include the names of all year 6 children. To ensure that data protection guidance is followed we require written permission from yourself for your child's name to appear on the back of the hoodie alongside all their classmates' names.

This may mean that even if you have not requested a hoodie, your child's name will still appear on the hoodie that their classmates will be wearing. We require confirmation from you that you are happy for this to happen.

Please can you tick the appropriate box on the attached form and return it to school as soon as possible.

The children will be able to wear their hoodies after SATs in the final half of the summer term, from the week beginning 20th May 2019.

Yours sincerely,

Mr C van de Wiel

Year 6 Leavers Hoodie - use of name permission slip

Child's name:

I give permission for my child's name to appear on the back of the Year 6 Leavers Hoodie.

I **do not** give permission for my child's name to appear on the back of the Year 6 Leavers Hoodie.

Parent/carer signature:.....

Date:.....