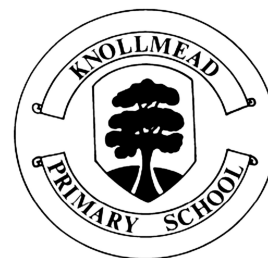


Knollmead Primary School

Knollmead, Tolworth, Surbiton,
Surrey. KT5 9QP
Headteacher: Mr D Tan



Telephone: 020 8337 3778
Email: enquiries@knollmeadprimary.co.uk
Website: www.knollmeadprimary.co.uk

22nd January 2019

Dear Parents/ Carers,

Re: Y5 Science Museum Trip, Friday 8th February

This term, Year 5 are learning a lot about forces both in our Science lessons and also in Cornerstones as part of our Scream Machine topic. Because of this, we have booked a visit to the Science Museum to take part in an exciting workshop exploring various aspects of this area of science. This will take place on Friday 8th February. The museum is also home to the Launchpad, which is an exhibition hall full of interactive, hands-on items for children to experiment with. We are lucky enough to have secured a session in the Launchpad as well as to take part in the workshop.

We always aim to keep the cost of school trips to a minimum and I am pleased to inform you that the cost for the workshop and the visit to the Launchpad will be just £4 per child. I'm sure you will agree that this provides amazing value for money for what promises to be an action-packed trip!

Payment can be made either online via ParentPay or by visiting a PayPoint store. If you do not have your ParentPay login details please contact the school office. If you do not wish to make an online payment through ParentPay you will still need to log onto ParentPay in order to print the appropriate PayPoint Barcode letter and then take it to your local PayPoint store where you can make the payment by cash or cheque. A list of PayPoint stores can be found at www.paypoint.co.uk/paypointlocator. If you need any assistance with this please contact the school office.

The children will need to arrive at school at the usual time, in full uniform, and we will aim to be back for collection at 3.20pm as normal. We will be getting to the museum via public transport: South West trains from Tolworth to Wimbledon and then the District Line to South Kensington.

Knollmead Primary School is part of The Coombe Academy Trust, a company limited by guarantee (company number 7905433, registered in England and Wales) that has its registered office at Coombe Boys' School, Blakes Lane, New Malden, Surrey KT3 6NU



As the day will be spent away from Knollmead, your child will not be able to have a meal at school. Therefore, please provide a packed lunch on that day. We will provide a packed lunch for all children entitled to Free School Meals, unless you confirm on the reply slip that you will be providing packed lunch yourselves. Please be sure to indicate on the reply slip if you will be providing a lunch.

If you need any assistance with this please contact the school office.

Yours faithfully,

Mrs Jenkins
Year 5 Teacher

Knollmead Primary School Trip Permission & Medical Information Form

School Trip: Y5 Science Museum	Date of Trip: 8th February 2019
Pupil Name:	Pupil Class: 5
Date of Birth:	

Does your daughter/son suffer from any condition requiring medical treatment/medication or suffer from any physical or emotional conditions that could affect a student's ability to participate fully in the trip? **Yes / No.**
If YES, please give details:

Has your daughter/son had any medical treatment requiring time in hospital in the last six months? **Yes / No**
If YES, please give details:

Does your daughter/son suffer from any allergies? (e.g penicillin, insect stings/bites eggs, nuts) **Yes / No**
If YES, please give details:

To the best of your knowledge, has your daughter/son been in contact with any contagious or infectious disease or suffered from anything in the last four weeks that may later become contagious or infectious? **Yes / No**
If YES, please specify:

Has your daughter/son your received a tetanus injection in the last five years? **Yes / No**

Does your daughter/son have any special dietary needs? **Yes / No**
If YES please specify:

I undertake to inform the visit organiser as soon as possible of any change in these medical circumstances between the date signed and the commencement of the journey.

Emergency contact numbers:

Name & Relationship	Home Telephone	Mobile Telephone

Name, address and telephone number of family doctor:

DECLARATION

I agree / do not agree to my son / daughter attending the school trip

I agree / do not agree to my son/ daughter receiving medical treatment including anaesthetic as considered necessary by the medical authorities present. I understand and accept the extent and limitations of the insurance cover provided.

I will be providing my son/daughter with a packed lunch (please tick to confirm)

Signature (Parent / Carer)

Date

Please return the completed form to the school office.

No student will be permitted to participate in any trip without a completed medical form.

